



UNITED STATES MARINE CORPS  
MARINE CORPS RECRUIT DEPOT/WESTERN RECRUITING REGION  
SAN DIEGO, CALIFORNIA 92140-5001

DepO 1306.17B

<sup>3</sup>  
28 JUL 1995

DEPOT ORDER 1306.17B n/chl

From: Commanding General  
To: Distribution List

Subj: ASSIGNMENT OF VERIFICATION PERSONNEL FOR RIFLE QUALIFICATION/REQUALIFICATION FIRING AT WEAPONS AND FIELD TRAINING BATTALION, EDSON RANGE AREA, CAMP PENDLETON, CALIFORNIA

1. Purpose. To publish procedures and outline responsibilities for the weekly assignment of Marines to Weapons and Field Training Battalion for verification duties connected with rifle qualification and requalification firing.

2. Cancellation. DepO 1306.17A.

3. Background. This Order establishes the procedure for assigning quotas to Marine Corps Recruit Depot organizations in order to provide the necessary number of officers and enlisted Marines to Weapons and Field Training Battalion for duty as pit officers and score verifiers.

4. Action. The following procedures will be used in connection with subject assignments:

a. Commanding Officer, Weapons and Field Training Battalion. Provide this headquarters (AC/S, G-3), no later than one week prior to the fiscal year quarter, with the number of officers and enlisted personnel required to act as pit officers and score verifiers for the requalification details and initial qualification details for the coming three month period, to include the reporting time and location.

b. Assistant Chief of Staff, G-3. Assign quotas to the Commanding Officers of the Recruit Training Regiment and Headquarters and Service Battalion on a fair share basis. Ensure that complete coordinating instructions are provided. Assign, on a unit rotation basis, Marines to act as Marksmanship Training Platoon (MTP) Pit Officer/Verifiers for the requalification/qualification detail.

c. Commanding Officers, Recruit Training Regiment and Headquarters and Service Battalion.

(1) Upon receipt of coordinating instructions from the AC/S, G-3:

(a) Provide, not later than 1500 Tuesday of the firing week for requalification, by-name rosters of personnel assigned pit officer/score verifier duty to the AC/S, G-3.

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(b) Provide, not later than 1500 Wednesday of the firing week for initial qualification, by-name rosters of personnel assigned to pit officer/score verifier duty to the AC/S, G-3 Training.

(c) Rosters will include the following information: last name, first and middle initials, SSN and unit, annotation of the SNCOIC. These rosters may be sent via guard mail, fax, runner or E-mail. Voice submissions will not be accepted. Changes to these rosters may be made with the AC/S, G-3 Training on a case by case basis prior to 1600 the day before qualification.

(d) The pit officer will be a warrant officer or company grade officer (Warrant Officer, Chief Warrant Officer 2, 2nd Lieutenant, 1st Lieutenant or Captain) ONLY.

(e) Range verifiers will be enlisted Marines <sup>or Corporal</sup> in the grade of Gunnery Sergeant, Staff Sergeant or Sergeant ONLY. Verifiers from the Recruit Training Regiment will not come from the recruit company that is qualifying that week.

(f) Temporary Additional Duty orders will be issued to each Marine assigned to pit officer/verifier duty. Orders are to include the time and location to report. Orders will be endorsed by WFTBn and returned to the Marine prior to departure. POV may be authorized by the commanding officer of the unit concerned.

d. Assistant Chief of Staff, G-4. Furnish transportation as required by the organizations concerned. Transportation will depart from the Depot Motor Transport (Bldg #231) at 0345. Return transportation will be staged at Weapons and Field Training Battalion flagpole, in front of WFTBn Command Post (Bldg #31503), at 1430 and will depart upon completion of verifier duties.

## 5. Coordinating Instructions

a. Assignment of verifiers. Assignment of verifiers to a specific range will be made by the S-3 Chief, WFTBn as part of the Verifiers' Record Day Instruction.

b. Transportation. When government transportation is not utilized, it will be the responsibility of the individual to ensure that he is present in the Weapons and Field Training Battalion Classroom, (Bldg #31503) at 0450 and seated by 0500 for instruction and range assignment.

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c. Marksmanship Training Platoon (MTP)

(1) In the past, assignment to verify the scores of those recruits shooting a second attempt, was based on the order Marines arrived at WFTBn to check-in. This resulted in Marines driving to WFTBn at unsafe hours and unsafe speeds to avoid assignment to MTP.

(2) The AC/S, G-3 will now assign a unit (prior to reporting to WFTBn) to duties as verifiers for the Marksmanship Training Platoon. Prior assignment to MTP is to prevent unsafe actions by Marines. All Marines should be reminded that they are not to report early to WFTBn. Report time is between 0450 and 0500.

  
J. M. GUERIN  
Chief of Staff

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1 OCT 1995

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1. Purpose. To direct pen a change to the basic Order.
2. Action. On page 2, paragraph 4.c (1) e, change the first sentence to read "Range verifiers will be enlisted Marines in the grade of Gunnery Sergeant, Staff Sergeant, Sergeant or Corporal ONLY."
3. Filing Instructions. File this Change transmittal immediately behind the signature page of the basic order.

  
J. M. GUERIN  
Chief of Staff

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